

Deadline October 7, 2009



COAHSI Arts-in-Education Wish List Grants for 2009/10 School Year

Made possible by a partnership between the Council on the Arts & Humanities for Staten Island and the Staten Island Foundation, **Wish List Grants** provide support for the creation of arts-centered learning experiences for pre-K through 12 students. The grants are designed to help schools access arts-in-education opportunities through partnerships with artists and cultural organizations. The goal is to encourage Staten Island schools to provide arts activities; whether as a point of entry, or as a way to build on existing programs.

Wish List grants are available to all public, private, parochial or charter schools, pre-K through 12, located in Staten Island, for activities during Fall of 2009 or Spring of 2009/10. Activities can take place during or after school hours. The primary applicant will be the school. The size of WISH List grants can range from \$500 - \$2,500 depending on the activity supported.

Questions:

Kelly Kuwabara, Arts-in-Education Program Director kkuwabara@statenislandarts.org; 718.447.3329

INSTRUCTIONS

The complete application package will include:

- Signed application form (3 copies)
- Answers to questions on form (3 copies)
- Budget (3 copies)
- Artist resume(s) if working with individual artist(s) (1 copy)
- 501©3 for private/parochial schools (1 copy)
- Optional: photos or work samples from previous arts in education projects

The deadline is **October 7th, 2009**. Applications may be dropped off BEFORE 5:00, or postmarked by that date. **We strongly advise that mailed applications are sent "return receipt;"** COAHSI cannot take responsibility for lost applications. No faxes or email applications accepted.

To: Kelly Kuwabara, AIE Program Director
1000 Richmond Terrace
Staten Island, NY 10301

COAHSI and the Staten Island Foundation must be credited on all printed and online materials. A final report of project activities and finances must be submitted.

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ELIGIBILITY

Public, private, parochial, or charter schools located in Staten Island;

- Projects for students in grades pre-K thru 12;
- Eligible projects include: trips to local cultural organizations; costs related to arts programs or residencies (e.g. artist fees, supplies, materials); development of a new arts-in-education project;
- The project must include brief pre- and post- surveys that about the subject matter.

Not Eligible:

- Home schools;
- Projects that appear to replace the role of certified art, music, dance and theatre teachers;
- Programs that are only for selected students (e.g., those requiring an audition);
- Applicants with overdue final reports, or projects currently supported by COAHSI grants;
- Programs which are essentially religious, recreational, rehabilitative or therapeutic in nature.

CRITERIA

- How much the project is likely to benefit students;
- For sequential programs: how well does the project addresses NYS Learning Standards; for one-time activities, does it touch on grade-appropriate Learning Standards.
- Completeness and clarity of the proposal and budget;
- Effectiveness of the plan to evaluate the project's impact.
- Proposals will score higher if a Staten Island artist(s) and/or groups are involved.

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APPLICATION FORM

Circle one: **Fall 2009** **Spring 2009/10**

School Name: _____

Address: _____

Phone: _____ Fax: _____

School's Tax Identification Number: _____

Main Contact Person for COAHSI: _____ E-mail address: _____

Artist or cultural partner: _____

Cultural Organization/Artist's Tax ID Number: _____

QUESTIONS

(Please attach 4 pages or less, 11 pt. type or larger)

- 1) Please give a brief description of your school and the artist or cultural partner.
- 2) Describe the exact activities you propose. If this is a residency, please include any planning/evaluation meetings, and the number of times students will meet with teaching artists.
- 3) How will the project benefit your students? What grade(s) and how many students will it serve?
- 4) Which NYS Learning Standards will be addressed?
- 5) What school staff and volunteers will be involved?
- 6) Will you conduct pre-and post-surveys? Please give examples of what will be included.

SUPPORT MATERIALS

- Private/parochial schools and cultural partners' 501 ©3 tax exemption letter from the IRS.
- Artist resume(s)
- Optional: photos or work samples from past arts in education activities by this school or artist.

CERTIFICATIONS AND RELEASE: The undersigned certifies that s/he: (1) is the principal officer of the applicant school with the authority to contract and obligate it; (2) has full knowledge of the application information presented herein; (3) has read and accepted the grant guidelines and requirements; (4) releases COAHSI, its employees and agents, from liability for loss or damages to status, property or materials in connection herewith.

Name and Title: _____

Signature and Date: _____

BUDGET PAGE

Request amount: _____

- 1) Please list how you would use the grant money.

Teaching Artists	_____
Substitute Teachers	_____
Administrative personnel	_____
Transportation	_____
Equipment (including rental)	_____
Supplies and materials	_____
Other: (specify)	_____
Total:	_____

- 2) Is this part of a larger project? Please explain.